

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and the Annual Fire Safety report

St. Ambrose University 2009 Campus Crime Report

College for Professional Studies (CPS) Campus: 1950 East 54th Street, Davenport, Iowa

St. Ambrose University complies with United State Code section 1092(f), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Code of Federal Regulations by making the following information available:

- Current policies on reporting crimes and other emergencies
- Statement on reporting a missing student
- Current policies regarding Security and access to campus Facilities
- Current polices regarding campus law enforcement authority, working relationships with state and local authorities, and polices to encourage prompt reporting
- Description of the type and frequency of programs designed to inform the campus of security procedures
- Description of programs designed to inform students and staff about crime prevention
- Current policies regarding the monitoring and recording through local police agencies of criminal activity at off campus student organizations
- Current policy statement regarding the possession us and sale of alcoholic beverages and enforcement of state underage drinking laws
- Current policy statement regarding the possession, use, sale of illegal drugs and enforcement of federal and state drug laws
- Description of any drug and or alcohol education programs
- Statement regarding where sex offender registry information is located
- Current policies regarding immediate emergency response and evacuation procedures
- Description of immediate response and emergency evacuation procedures
- Timely notice policies
- Access to daily crime log
- Sexual assault education programs
- Notice of the availability of the annual security report
- Notice of protection of Retaliation
- Crime statistics for the last three years
- Hate crime statistics including any bias motivated Clery reportable crimes, larceny-thefts, simple assaults, intimidation, destruction of property/vandalism and any crime resulting in bodily injury

Reporting Crimes and other Emergencies

Suspicious and criminal activity, along with safety concerns, should be reported to the College for Professional Studies staff, or directly to the Security Department by calling 333-6104. If the incident is criminal in nature, the victim/complainant is encouraged to report the incident to the Davenport Police Department. Security will assist by serving as an advocate for the victim/complainant as they complete the report filing process.

Reporting a missing student

Students are encouraged to report any student who has been missing for at least 24 hours to campus Security. You may also report this information to any Resident assistant, Hall Director or to the Dean of

Student's Office. All residential students may contact the Security Department to register a confidential contact person in the event they are missing. This information will only be available to authorized campus officials and law enforcement officers investigating the missing persons report. All reports of missing students should be immediately forwarded to the Security Department. Upon receiving a report of a missing student every effort will be made to contact the RA, roommates, suitemate, the Hall Director and professors to ascertain the subjects where about. If the subject has not been seen the Davenport Police will be notified. If the subject is under age of 18 or when deemed appropriate by the University parents and guardians will also be notified.

Security and Access to Campus Facilities

Controlling access to campus facilities is the first tier in providing safety and security for all members of the campus community, and protection for all property owned by the university. To that end, it is the responsibility of every member of the campus community to make certain that doors are not propped and that visitors/guests and residents use only proper entrances and exits. Please adhere to all posted policies. This facility is monitored by personnel at an information desk when open to the public. The facility is locked by 10 p.m., Monday–Thursday; by 5 p.m., Friday; and by 1 p.m., Saturday.

Enforcement Authority and Working Relationships with State and Local Agencies

The Security Department is a non-sworn Department and is staffed and personnel are available to assist anyone on campus 24 hours a day 7 days a week. Department personnel are available at CPS from approximately 4:30 PM to close and also on Saturdays. The department consists of 7 non-sworn professionals (5 officers, 1 parking officer, and the director), approximately 6 part time officers, and approximately 48 student employees. The 5 non-sworn officers provide campus patrols and respond to emergencies and requests for assistance. These individuals' efforts are supplemented with the use of state certified officers from the Davenport Police Department and Scott County Sheriff's Department. These sworn officers are used during key time and special events. This allows a sworn officer to be present and reduces the response time should an arrest be necessary. It also simplifies the process of reporting crimes for members of the campus community. The Department maintains verbal agreements with the Davenport Police Department to respond to and investigate crimes that occur on University property.

Security Awareness and Educational Programs

The Dean of Students and the Departments of Security, Counseling, Health Services, Student Activities, and Human Resources offer programs each semester to raise security consciousness and safety for members of the university community. Members of the CPS community are invited to participate in programs offered on the main campus. Programs include general safety and risk reduction, personal protection, Rape Aggression Defense's woman's self defense, travel safety, building security audits, alcohol and drug awareness, workplace violence, and programming on cult awareness. Additionally, the department presents security awareness information at student and employee orientations. We welcome requests for new and additional safety and security educational programs. Between these groups safety/crime prevention programming is offered monthly. Groups interested in hosting a program should contact the director at 333-6260. Information on crime prevention and policies and procedures is also available on the campus Security home page.

Personal Security

The Department of Security is dedicated to maintaining a safe environment for all students, employees, and visitors. Part of its mission is to enhance the security of members of the university community by

reducing the likelihood of crime, and the fear of crime by providing patrol and emergency intervention, campus escort/unlock services, and education. The security staff feels a strong responsibility to inform every one of the steps they can take to reduce risk:

- Lock rooms, offices and cars when you leave, even for a few minutes. Do not leave belongings unattended in public areas. Thieves can enter an area, take property and be gone in a matter of seconds.
- Keep first floor windows locked and curtains closed when you are not there. There is safety in numbers. When possible, travel in groups. Be aware of your surroundings.
- Take the time to avoid potentially dangerous situations or persons.
- Trusting your instincts and using common sense are your best protective techniques. Any time you notice suspicious activity or persons, report it by calling security staff as soon as possible. Campus Law

Reporting of Crime at Off-Campus Student Organizations

The University and the CPS does not maintain any recognized organizations with off campus dwellings or meeting spaces. The Davenport Police Department generally notifies the university when students are involved in off-campus incidents and when these incidents impact the university community or immediate neighborhood.

Current policy statements regarding the possession use and sale of alcoholic beverages and enforcement of state underage drinking laws:

Introduction and Philosophy

Alcohol is not permitted at the CPS except for organized special events authorized by the Dean. St. Ambrose University recognizes that students may choose to consume alcohol. However, the University takes seriously the issue of alcohol use and abuse as these behaviors can interfere with an individual's ability to succeed in college both in and out of the classroom. Alcohol consumption causes a number of changes in behavior and physiology, posing a significant threat to the health and welfare of our nation's college-age students. Even minor usage can impair judgment, coordination, and abstract mental functioning. Statistics show that the vast majority of violent behaviors (including acquaintance rape, vandalism and assaults) on college campuses involve alcohol use. Additionally, continued use stresses social relationships and may lead to dependency, which often causes permanent damage to vital organs and is counterproductive to a healthy lifestyle. Wishing to establish an environment that fosters academic excellence while educating our students on the complexities of alcohol use, St. Ambrose University established the SAU Alcohol Policy as follows:

Rationale

The 1989 amendments to the Drug-Free Schools and Campuses Act, Part 86, requires that as a condition of receiving funds or any other form of financial assistance under a federal program, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. The basis for the St. Ambrose University policy stems from our belief that alcohol abuse by college age students is counterproductive to the pursuit of academic excellence. While we believe that alcohol use is not inherently detrimental to college age individuals, a high percentage of college age students are involved in the abusive behaviors associated with alcohol use that impact their academic performance and well being. As an institution of higher education, St. Ambrose University is committed to the education of the whole person, both in and out of the classroom. Recognizing the prominence of alcohol use and abuse in our society and that policy does not necessarily dictate behavior, we deem the education of our students on

these issues to be of paramount importance. To be most effective, we believe it is critical to establish an environment that allows for this topic to be freely discussed. St. Ambrose University seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety and welfare of all community members. St. Ambrose strongly encourages students to call Campus Security (x6104 or 911 from campus phones) for medical assistance for those who are dangerously under the influence of drugs or alcohol. No student seeking medical treatment for the effects of drug or alcohol use will be subject to University discipline for violating the SAU Alcohol Policy, but may be held accountable and responsible for acts committed while intoxicated. This medical amnesty will be granted to both the intoxicated student and to the student(s) seeking medical assistance for the intoxicated student; educational interventions or discussions may, however, be provided in the response.

Alcohol General Guidelines

1. Students are expected to encourage responsible drinking behavior by those individuals who choose to consume alcohol and to respect the choices of individuals who choose not to consume alcohol.
2. Consumption by, supplying and/or selling alcohol to a person under the age of 21 is illegal in the State of Iowa and a violation of university policy.
3. No alcohol or alcohol containers (including empty containers) are allowed in traditional student residential areas (Bechtel, Cosgrove, Davis, Hayes, Franklin and Rohlman Halls). All students present, regardless of age, will be held in violation of the alcohol policy when alcohol or alcohol containers are found in a room or house and/or consumed in residential areas.
4. In a “preferred” housing setting, when a person underage is found consuming alcohol, the host(s) and underage person(s) found to be consuming alcohol may be held in violation of the alcohol policy.
5. No one may possess or consume alcoholic beverages in public areas of campus. Public areas include all locations other than students’ rooms, “preferred” apartments in Tiedemann, Hagen, townhouses or “preferred” houses.
6. Kegs, pony kegs, or other common sources of alcohol, will not be permitted in university student housing. These items will be confiscated and not returned.
7. Due to the nature of their use and the reality that their presence encourages overuse and/or parties, bars are not allowed in residential facilities.
8. Alcohol may not be given as a prize or award.
9. Competitive drinking games and equipment (i.e. beer pong tables, beer funnels, etc.) are prohibited.
10. No advertisements that promote alcohol consumption may be printed in student publications or posted on campus.
11. Names and logos of alcohol distributors, brewers and distillers may not appear on the printed programs, schedules or posters of athletic teams or student organizations.
12. Posters, containers and other items that refer to alcohol may not be displayed in areas of student residences visible to the public. These areas include windows, outer doors and porches. Failure to remove these items from public view may result in disciplinary action.

Current policies regarding the possession, use, sale of illegal drugs and enforcement of federal and state drug laws

St. Ambrose enforces drug policies consistent with state and federal statutes and is declared a drug-free workplace at all locations at which the university conducts business. Students, faculty, and staff are prohibited from the use, possession, manufacturing, sale or distribution of any illegal controlled substance. The use and possession of drug paraphernalia, including but not limited to blow tubes, rolling paper, pipes, etc., is also prohibited. If a student believes she/he has a substance abuse problem

and seeks assistance prior to a violation of policy, the university will provide support according to the Alcohol and Drug Assistance Program (ADAP), which is outlined below.

Tobacco-Free Environment Policy

In consideration of the health, safety and comfort of all St. Ambrose students, employees and visitors, and in compliance with Iowa State law (Iowa Code Chapter 142D), the use of any form of tobacco is prohibited in or on any property owned by St. Ambrose University. This policy prohibits the use of any form of tobacco in, but is not limited to, all of the following: residential housing, offices, classrooms, student residences, lounges, hallways, dining facilities, rest rooms, entryways and enclosed areas owned by the university. This policy prohibits the use of any form of tobacco on, but is not limited to, all of the following: university grounds including parking lots, athletic fields, and any other outdoor area under the control of St. Ambrose University. The use of any form of tobacco is prohibited at all times in university-owned vehicles. Smoking is prohibited inside any vehicle, whether university-owned or privately owned, located on school grounds. Smokers are required to properly dispose of any tobacco materials before entering any campus property or the grounds. No ashtrays or smoking receptacles will be available on campus. The sale of tobacco products is prohibited on campus.

All applicants for employment and students will be advised of the tobacco-free policy. Employees and students who want help curbing their use of tobacco may obtain literature and smoking cessation assistance from the St. Ambrose University Human Resources Office or Health Services Office. All students, employees and visitors share responsibility for adhering to and enforcing the policy. Anyone in violation of Iowa law may be subject to the state's regulation, enforcement and civil penalties. St. Ambrose employees and students in violation of the university's policy may also be subject to university disciplinary action. The university shall not discharge, refuse to employ, or retaliate in any way against an employee, prospective employee, or student for exercising his or her rights under Iowa Code Chapter 124D, including the right to register a complaint or prosecution of a claim. Alcohol and Other Drug Policy Enforcement As noted above, past history has shown that students may choose to consume alcohol on campus. Mindful of these choices, we extend a level of trust that each student is honoring his/her contractual commitments to follow university policy and state law until given reason to believe otherwise. We will confront all policy violations of which we become aware. Excessive empty alcohol containers and other elements found in student rooms or houses that suggest evidence of possession and/or consumption of alcoholic beverages on campus may be grounds for disciplinary action. Should a staff member approach a situation, it is expected that individuals present comply with all reasonable requests made by a college official. All present are expected to be respectful in their interactions with staff and present themselves truthfully.

Description of Alcohol and Drug Abuse Education Programming

Currently the University encourages all first year students to participate in an on-line education program call alcohol Edu. The University also provides annual speakers and programs on alcohol and drug education and maintains the Alcohol and Drug Assistance Program. The Alcohol and Drug Assistance Program (ADAP) helps students whose alcohol or drug dependence interferes with their academic or social success. The Director of Counseling serves as the ADAP coordinator. This person uses all available community resources to restore the health and effectiveness of these students. Procedures include:

1. Self-Referral. Students who want help should call the Counseling Center and speak to the ADAP coordinator. Confidentiality is maintained. The coordinator will evaluate the problem and suggest available community resources, and will remain in contact with the treatment facility and student until

he/she can function successfully. The coordinator will maintain confidentiality unless the student requests in writing that someone else be informed of the situation.

2. Faculty/Staff/Peer Referral. If a student's course attendance, performance or a particular incident indicates the student has an alcohol or drug problem, the professor/peer should first tell the student he/she believes a problem exists and suggest the student contact the ADAP coordinator. With the student's permission, the coordinator will advise the professor/peer of any further action, which may be helpful. The student may choose alternative programs for assistance, aware that performance and behavior must improve. All information pertaining to the student's referral to ADAP and information provided by the coordinator to the professor/peer will be held in strict confidence. The St. Ambrose University dispute resolution process includes educational sanctioning for violations involving the alcohol policy. These include but are not limited to reflection papers, and helping with alcohol programming such as passive displays. Additionally, Informed Decisions has been created and implemented. This educational seminar is designed in a manner such that it allows students to reflect on their alcohol use and question if that behavior is consistent with their morals, values, and self-perceptions. Informed Decisions is a three-hour seminar offered throughout each semester. St. Ambrose University recognizes the need and desire for continuous education in regards to alcohol. As a result, a campaign has begun titled BEE Responsible. This campaign is a weeklong event that occurs in the fall of each academic year. By collaborating with community members, the University is able to educate the Ambrose community about alcohol use, abuse, and the effects these choices have on users and friends. Programming varies from mock car crashes, drunk driving simulators, guest speakers, and other activities in an attempt to increase awareness and to further inform students, faculty, and staff in current usage and trends of alcohol and higher education.

Where to Find Law Enforcement Information Concerning Registered Sex Offenders

You have two options for finding information for the state of Iowa regarding the sex offenders registry

- Go to www.iowasexoffenders.com this site contains all sex offenders classified as having a moderate or high likelihood of repeating the offense.
- You can go to the Davenport Police Department or Scott County Sheriff's office and complete a request for registry information. To use this option you will need to have the name of the person you are concerned about and either their address, date of birth or social security number. They will have information about all Classification levels (low, moderate, and high).

Description of Immediate Response and Emergency Evacuation Procedures

St. Ambrose University anticipates using multiple methods to notify the campus of emergency conditions. As part of its emergency notification system, St. Ambrose University has partnered with e2Campus to provide emergency alerts to employees, students and parents. This system will allow the University to immediately provide alerts when there is a need to close the campus or when the University has verified that it is reasonable to assume that campus community members need to take immediate action in order to protect themselves or their belongings. The University will issue such alerts without delay unless the notification will in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to or otherwise mitigate the University. As in the case of a timely notice, the determination to issue an emergency alert will be the responsibility of the Student Services division. The determination to issue an alert will generally be made by the members of the Security Department, Dean of Students office and when possible in collaboration with Communications and Marketing and any other campus department or police department offering expertise that is believed necessary to making an appropriate decision. The campus will continue to provide timely notices of criminal activity through campus e-mail accounts, and posters unless there is substantive reason to believe that immediate protective

action is required (see Timely Notice Policy for additional information). Additional information about emergencies that do not require immediate action will be delivered to the campus using the timely notices procedure. Currently, the emergency notification system provides options for you to receive an alert via a text message sent to a mobile phone, by email, or in both formats. To sign up to receive a mobile phone alert complete the form at www.sau.edu/alerts. If you want to receive an email alert as well, you can do so by following the instructions you receive when your mobile account is validated. To sign up to receive an email alert only click on the “Click Here To Sign-Up Using EMAIL Only” link at the end of the web page. **NOTE:** When you enter a username, you cannot include a space. The University will test the text messaging system each fall by sending a text message to all enrolled students and employees. The University encourages you to be familiar with the following to assist in deciding whether evacuation or protection in place is your best option:

Fires in campus buildings: Every student, faculty and staff member should know the location of the nearest fire exit and fire fighting equipment. In case of fire, the following recommendations will help ensure safe and efficient evacuation from the building. 1) Isolate fire by closing any doors. 2) Pull nearest fire alarm. 3) Evacuate building immediately and stay at least 75 feet away. 4) Follow all staff instructions. 5) Call to report fire. If the door is too hot to touch: 1) Do not try to open door. Remain in room. 2) Wedge cloths under door to keep smoke out. 3) Open window and wave a sheet or towel. 4) Stay low, breath fresh air near window. 5) If possible, dial 911 and report your situation and location. If the door is cool and hallway clear: 1) Exit via nearest stairwell. 2) Close all doors as you leave. 3) If there is heavy smoke in a stairwell, go back and try another exit. 4) If all exits are blocked, go back to your room. Close your door and signal for help from the window.

Severe weather: In the event of severe weather, tune into local radio or television stations to monitor the severity. Personnel permitting, Campus Security will work with Residence Life to notify persons in the event of a tornado warning. If a tornado warning is indicated take steps to minimize potential damage, and heed instructions from university officials and emergency personnel. Generally it is safer on the ground floor or basements of buildings, especially in rooms without windows. If such an area is not available, hallways or bathrooms provide some coverage. For additional protection, get under a piece of sturdy furniture such as a workbench, desk, or heavy table. Remain in the protected area until the warning has been canceled.

Flooding on campus: In the event that flooding occurs on campus it is generally small scale and will not require evacuation, however, Campus Security will monitor the situation and communicate with the campus as needed. During severe weather please tune into local radio or television stations to monitor the situation. Please follow the instructions of staff and emergency services personnel. If you have to be out during heavy rain remember the following guidelines: Avoid floodwaters as these may be contaminated with chemicals or sewage. Do not walk through moving water. Six inches of moving water can make you fall. If you have to walk in water, walk where the water is not moving. Use a stick to check the firmness of the ground in front of you. Do not drive into flooded areas. If floodwaters rise around your car, abandon the car and move to higher ground if you can do so safely. You and the vehicle can be quickly swept away. The following are important points to remember if you must drive during flood conditions: Six inches of water will reach the bottom of most passenger cars causing loss of control and possible stalling. A foot of water will float many vehicles. Two feet of rushing water can carry away most vehicles including sport utility vehicles (SUV's) and pick-ups.

Acts of violence on campus While there is no one way to prevent violent acts such as active shooters on campus, please be alert to your surroundings and immediately report any persons acting suspicious to Campus Security. If you believe you have heard the sounds of weapons firing in a building that you are in, go into a room and lock the door. Stay away from windows and keep low to the ground. Attempting to evacuate under these conditions is more likely to bring you into harm's way. In the event of a shooting, the Security Department will be working closely with the Davenport Police Department to isolate and resolve the situation. The DPD will determine the best time and routes for evacuation. Campus Security will also work as quickly as possible to lock the doors into our buildings and to communicate with the campus community.

Weapons of Mass Destruction In the event that a threat of large-scale destruction, such as a bomb threat is made to the campus community the Security Department will work with the Davenport Police and Fire Departments to evaluate the threat and respond appropriately. This response may or may not include evacuating buildings or sections of campus. Campus Security will then work to communicate with the campus community.

Timely Notice Policy

The university will notify the campus community when it determines that a violent or serious crime has occurred, and that it is reasonable to believe that the crime is likely to pose a reoccurring risk to members of the campus community. The determination to issue a campus crime alert will be the responsibility of the Student Services division. This determination will generally be made by the members of the Security Department, Dean of Students office and when possible in collaboration with Communications and Marketing and any other campus department or police department offering expertise that is believed necessary to making an appropriate decision. Alerts will be issued using posters, campus email, and web pages. In situations that require immediate action by members of the campus community to protect himself or herself or property, or that require the closing of any university facilities, a campus alert using text messages and cell phones will be utilized. The institution will issue the alerts as soon after the incident as is reasonable and usually within 72 hours of an incident or as required by law. At the request of the police, alerts may be delayed so as not to jeopardize an on-going investigation.

Access to Crime Log

In accordance with federal regulations a crime log is available for review by anyone. This log is available in the security director's office and may be reviewed during normal business hours. Call 333-6260 to set up a time to review the log. This log contains only basic information in order to protect the confidentiality of those involved.

Sexual Abuse/Assault Policy

The University will make reasonable effort to allow the student to live in a campus community free of sexually intimidating circumstances. St. Ambrose strictly prohibits and will not tolerate any act of sexual abuse/assault. St. Ambrose will treat sexual abuse/assault survivors and the accused offenders with respect and make their rights and options clear.

Definition of Sexual Abuse

Sexual abuse includes sexual contact done by force, by the threat of force or without the consent of the victim. Also included is sexual contact while the victim is under the influence of a drug-induced sleep,

unconsciousness or lacks the mental capacity to make a rational decision. It is not necessary for the victim to have physically resisted in order to establish an act of sexual abuse was committed.

Educational Programs

St. Ambrose engages in many programs that promote awareness and prevention of rape and other sex offenses. Written information on sexual assault is available in the Dean of Students office, and may be periodically provided to students. Resident advisors and security officers receive training in victim sensitivity and the university's philosophy and procedures in dealing with sexual assault. Student Services provides ongoing campus sexual assault awareness programs. Sexual Assault Advocacy Team (SAAT) www.sau.edu/SAAT The St. Ambrose Sexual Assault Advocacy Team (SAAT) is comprised of campus community members who have been trained to assist students who have been sexually assaulted. SAAT members provide support and help the student explore her/his options and rights. SAAT members' contact information is available in the SAAT brochure provided to students at the beginning of the academic year or by calling the Dean of Students office at 333-6258, the 24-hour security operations center at 333-6104, or on the web at www.sau.edu/SAAT.

Rights of Students

St. Ambrose follows these principles regarding individuals involved in allegations of sexual assault:

1. Every report of sexual assault will be taken seriously and action will be taken as appropriate. Students who are survivors of sexual assault have the option of notifying campus security and/or the Davenport Police Department. University officials will assist students in contacting the above departments.
2. Where appropriate the University will issue a timely notice to campus if the incident reported indicates an on-going risk to the campus community. Reasonable efforts will be made to protect the identity of the victim when notification is issued
3. Supporting students involved in allegations of sexual assault are of primary consideration, as are exploring options and protecting the individual's rights. The individual has a right to confidentiality as allowed by law and to determine what options to pursue.
4. The university will do everything reasonably possible to provide a climate that is sensitive, respectful, and supportive of individual needs.
5. During a campus dispute resolution procedure the survivor will be free from any suggestion that she/he is responsible or was "contributorily negligent" or assumed the risk of being assaulted. This right cannot be construed to limit such claims in any criminal or civil action for or against the University.
6. Involved students will have access to existing campus counseling and support services.
7. If reasonable available, academic and living arrangements may be changed if a student requests. See the Dean of Students, or a SAAT member for further assistance Disciplinary Action for On-Campus Proceedings In cases where alleged sexual assault occurs, university dispute resolution procedures will be followed, and the University will make a determination of the best venue. Additionally, both the complainant and the respondent will be notified of the outcome. For details on conduct review proceedings see Dispute Resolutions Procedures Section.

Sanctions for Sexual Assault

Possible sanctions for sexual abuse/assault and other sex offenses can include, but are not limited to, admonition, warning, restitution, probation, suspension or expulsion. For definitions of these terms, and a more comprehensive list of possible outcomes see the Dispute Resolution section.

If a Sexual Assault occurs:

Reporting Assault

Any student has the option of, and is encouraged to, go to the hospital, speak with a SAAT member, contact the Quad Cities Rape/Sexual Assault Counseling and Advocacy Program, and notify the Security Department and/or the Davenport Police Department. Reporting the sexual assault does not commit a student to filing a complaint with the university. If the student does choose to file a complaint, the information will be kept confidential to the fullest extent permitted by law and policy, and the university will make every effort to balance “privacy rights” and the “right to know” when making decisions about what information to release to the campus community. The university will investigate all reported incidents thoroughly. Its ability to discuss such incidents will be limited. In every case, the identity of the accused and accuser will be protected throughout the process. The University is required by Federal law to provide timely notices too the campus community. Should the facts of a specific assault indicate that an on-going threat exists a notice of the facts of the case without specific identifying information will be sent out to the campus community (generally the facts would include date, time, general location, description of the suspect(s), crime committed and any specific facts of the incident that may help others not become victimized).

Safety Options

Many victims do not know where to turn for help or what steps to take after an assault has occurred. Although choices about which options to explore rest solely with the affected student, St. Ambrose encourages students to take the following steps:

1. Get to a safe place as soon as possible.
2. Contact someone you trust such as Campus Security (911 from any campus phone, or activate any of the blue cap emergency telephones located around campus), the Davenport Police Department, a SAAT member (see below), a friend, resident advisor, an on-call Student Services staff member, the Quad Cities Rape/Sexual Assault Counseling and Advocacy Program (24 hours), 326-9191. Other on-campus resources that may be of assistance are: the Counseling Center, Health Services, a faculty or staff member. The important thing is to seek out someone you trust and who knows how to help you.
3. Victims of sexual assault are strongly encouraged to seek immediate medical attention, available 24 hours at Genesis West or Genesis East Hospitals (421-1000), or at another medical facility. Costs for providing and administering the “rape kit” are uncured by the Iowa Department of Public Health.
4. If at all possible, do not change clothes, shower, bathe, douche or urinate. Emergency room personnel are trained to check for injuries, as well as collect physical evidence. It is important to preserve evidence as it may be necessary for the proof of criminal sexual assault, should you decide to pursue charges through the Davenport Police Department. Please be aware that hospital personnel are obligated to contact both the police and the Quad Cities Rape/Sexual Assault Counseling and Advocacy Program (R/SACAP). Hospital policy may also dictate that contact of the university with unidentifiable statistical reporting information. Although not obligated to do so, victims of sexual assault are highly encouraged to take advantage of the R/SACAP’s services to help understand options for off-campus proceedings and to receive counseling specific to your needs. There is no charge for R/SACAP services, which are strictly confidential.
5. You may choose, immediately or later, to be put into contact with a member of the St. Ambrose Sexual Assault Advocacy Team (SAAT). SAAT members contact information is available in the SAAT brochure provided to students at the beginning of the academic year, or by calling the Dean of Students Office at 563-333-6258 or the Security Operations Center at 563-333-6104 or on the web at www.sau.edu/SAAT. The advocate’s role is to listen to you and to support you through exploring your options regarding: seeking medical treatment; on- and off-campus counseling resources; what is involved in the law enforcement and judicial processes; and the university process for reporting a sexual assault incident and

filing a complaint. SAAT members are not counselors. Rather, she/he serves as your on campus supporter, helping you to understand your options and staying with you throughout the university process to assist you in determining the decisions best for you.

6. Remember: you are not alone. The following services can provide you with the assistance and support you need:

Counseling Center, 333-6423

Security Department, 333-6104

Health Services, 333-6377

Campus Ministry, 333-6132

Quad-Cities Rape/Sexual Assault Counseling and Advocacy Program (24 hours), 326-9191

Dean of Students, 333-6258

For individual SAAT members' phone numbers, call Student Services, 333-6258, or the 24-hour security desk, 333-6104.

If Someone Reports a Sexual Assault to You

Be supportive, do not blame the victim, or offer suggestion as to what you or they could have done to prevent the assault. Remember, they did not ask to be assaulted. Make certain they are in a safe place, or assist them in getting to a safe place. Listen, and respond to what he/she says that they need—not what you think they need. Support him/her in getting medical attention and calling for assistance. If possible, offer to make phone calls for him/her. Offer to drive him/her to the hospital, police station, or rape crisis center if you are comfortable doing so; offer to stay with him/her at the hospital or police station

Availability of Annual Security Report

This information is compiled annually by the Director of Security from campus incident reports, statements from Faculty/Staff and the Davenport Police Department. It is annually published on the SAU website. Those wishing a paper copy of this report should contact the Communications and Marketing office at 333-6295.

The university shall not discharge, refuse to employ, or retaliate in any way against an employee, prospective employee, or student for exercising his or her rights under Public Law 110-315, including the right to register a complaint or prosecution of a claim for a violation of the Clery Act or annual Fire Safety Report.

2009 Fire Safety Report for St. Ambrose University CPS Campus

Date	Cause	No. of deaths	No. of injuries requiring medical attention	Amt. of property damage
None				

All Traditional and Preferred Residence halls are sprinkled buildings, each sleeping room is equipped with smoke detectors. Hallways and sprinkler systems are connected to a licensed central monitoring

station that immediately alerts the fire Department of any and all alarms. Some housing is provided to upper class students in residential neighborhoods and homes. These homes have local smoke detectors in each sleeping area and are consistent with local codes and ordinances. All systems are tested annually. Fire drills are held in each residential hall and all academic buildings in the fall and spring semester in 2008 26 fire drills were held on the main campus.

In order to help maintain a safe environment the University has enacted the following policies:

Electrical Appliances: Students are not allowed to have halogen lamps or cooking appliances with exposed elements, such as hot plates and Pizza Pizzazz or toaster ovens, in the halls. Microwaves over 650 watts or 0.7 cubic feet and refrigerators over four cubic feet are not permitted. Students may not provide their own air conditioning units in their rooms. The fine for this offense is \$25 and the device will be confiscated until the end of the academic term. Students with severe medical conditions (such as asthma or severe allergies) may submit a note from their physician stating their medical condition to the Residence Hall Director. Students with legitimate medical needs may be granted permission to bring their own air conditioning unit (less than 650 watts), provided the Physical Plant Department oversees its proper installation.

Fire Alarms: To make sure all buildings are as safe as possible, the university conducts periodic fire drills. Each alarm should be considered an actual alarm, and each student is responsible for exiting the building in a safe and orderly manner. Individuals who do not evacuate the building or cooperate during a fire alarm will be subject to disciplinary action. These offenses also violate state law and offenders may be referred to local authorities for further action. The following are prohibited: tampering with fire safety equipment on campus, igniting fires in or on university property, calling in or setting false fire alarms on campus, using potentially hazardous flammable materials, and misuse of emergency exits. Tampering with any fire safety equipment is a serious matter. Pulling false fire alarms, expelling fire extinguishers, and tampering with smoke detectors, sprinkler heads, or other safety equipment results in a minimum of \$100 of restorative service per incident in addition to any clean-up costs. In addition, resident students will lose their residence hall living privileges and nonresident students will be restricted from campus property.

Fire Hazards: Any items that may create a safety or fire hazard, including halogen lamps, candles, incense and non-surge suppressed power strips, are not allowed in student housing and will be confiscated. Cooking equipment with exposed heating elements are not allowed in campus residential facilities and will be confiscated. Electrical circuits can be easily overloaded by simultaneous operation of hair dryers, stereos, televisions, refrigerators and other equipment. Overloaded circuits are a fire hazard. Intentional violators are subject to \$100 of restorative service.

Fires in campus buildings: Every student, faculty and staff member should know the location of the nearest fire exit and fire fighting equipment. In case of fire, the following recommendations will help ensure safe and efficient evacuation from the building. 1) Isolate fire by closing any doors. 2) Pull nearest fire alarm. 3) Evacuate building immediately and stay at least 75 feet away. 4) Follow all staff instructions. 5) Call to report fire. If the door is too hot to touch: 1) Do not try to open door. Remain in room. 2) Wedge cloths under door to keep smoke out. 3) Open window and wave a sheet or towel. 4) Stay low, breath fresh air near window. 5) If possible, dial 911 and report your situation and location. If the door is cool and hallway clear: 1) Exit via nearest stairwell. 2) Close all doors as you leave. 3) If there is heavy smoke in a stairwell, go back and try another exit. 4) If all exits are blocked, go back to your room. Close your door and signal for help from the window.

Fire Safety Education

Each Residence Assistants, Hall Directors and Student Security Officers receive training in recognizing and responding to fires on campus. Information providing education on this subject is available in the student handbook and on the campus web site on the Security page. All fires should be reported to Security at 563-333-6104. The University evaluates fire safety each year and will continue to update systems to meet or exceed relevant codes.